

**BREVARD COMMUNITY COLLEGE -- COURSE OBJECTIVES AND PLAN**

COURSE NO.:	ENC 0010V
1ST OFFERED:	_____
CLOSED:	_____
E.P.G. APPROVAL:	_____
REVISIONS:	_____

Signature: Patricia Baggett 5/5/93  
Curriculum Coordinator Date

Joe Lee Smith MB 5/5/93  
Curriculum Chair Date

Course Title: College Preparatory Writing II

Prerequisite: State Placement Test Corequisite: \_\_\_\_\_ Lab Fee: \_\_\_\_\_

College-Credit Hours: \_\_\_\_\_ Vocational-Credit Hours: 3 Contact Hours(per term): 4

**Course Description (maximum of 40 words for catalog use):**

Teaches basic writing skills including grammar, punctuation, mechanics, and organization of ideas and  
content. Satisfies vocational requirements for a writing course and/or prepares the student for  
college-level writing courses. Can be taught in a classroom or lab setting. Course may be repeated.

**Primary Course Objective(s):**

To equip unprepared students with the fundamental writing skills required to succeed on the job or in  
college-level writing classes.

**Acceleration Mechanism (method of validating prior learning):**

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COURSE OBJECTIVES AND PLAN

MAJOR TOPICS	STUDENT - CLOCK HOURS	
	Lecture	Lab
1. Sentence skills	*10	
2. Punctuation	8	
3. Word usage skills	8	
4. Mechanics	6	
5. Organizational skills	16	

\*Variable: ENCV 0010 is an individualized writing lab and/or classroom course.

## COURSE OBJECTIVES AND PLAN

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### STUDENT COMPETENCIES, SKILLS, KNOWLEDGE RELATIVE TO MAJOR TOPIC (MUST BE LISTED USING PERFORMANCE STATEMENTS)

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### EVALUATION METHODOLOGY

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<p>1. Sentence skills The student will</p> <ol style="list-style-type: none"><li>recognize and learn to avoid/correct fragments.</li><li>learn the principles of coordination and subordination.</li><li>recognize and learn to avoid/correct comma-spliced and fused sentences.</li><li>recognize and learn to avoid/correct mixed structures, such as non-parallel elements, misplaced and dangling modifiers, and subject/predicate mismatches.</li></ol>	<p>1. Tests and writing assignments</p>
<p>2. Punctuation The student will</p> <ol style="list-style-type: none"><li>learn the conventional rules for comma use.</li><li>learn correct semicolon and colon use.</li><li>learn correct apostrophe use.</li><li>learn the appropriate application of other conventional punctuation marks, including end punctuation, dashes, parentheses, and quotation marks.</li></ol>	<p>2. Tests and writing assignments</p>
<p>3. Word usage skills The student will</p> <ol style="list-style-type: none"><li>learn the standard English rules for subject-verb agreement.</li><li>learn the appropriate usage of verb tenses, including tense consistency.</li><li>learn the forms of irregular verbs.</li><li>learn the standard English rules for pronoun-antecedent agreement, pronoun cases, consistency in pronoun person, and clear pronoun reference.</li><li>learn the standard English conventions for adverb and adjective forms and usage.</li></ol>	<p>3. Tests and writing assignments</p>

COURSE OBJECTIVES AND PLAN

STUDENT COMPETENCIES, SKILLS, KNOWLEDGE RELATIVE TO  
MAJOR TOPIC (MUST BE LISTED USING PERFORMANCE STATEMENTS)

EVALUATION METHODOLOGY

4. Mechanics  
The student will
  - a. learn standard capitalization practices.
  - b. learn standard American English spelling rules and the spelling distinctions between homonyms.
  - c. learn to proofread for and avoid missing endings on noun plurals and past verb forms.
  - d. learn the appropriate usage of articles and idiomatic prepositions.
5. Organization  
The student will learn to plan, organize, and develop unified and coherent expository writing in paragraph and/or essay form with clear main ideas, effective supporting details, and appropriate transitional devices.

4. Tests and writing assignments
5. Writing assignments, to include planning, organizing, writing, and revising. The final exam will include an objective section measuring the competencies listed in Items 1-4 and a pass/fail writing section, with failure of either section requiring a repeat of the course.